# ON HEADED PAPER OF THE COMPANY

The Manager

Grants Administration

IDA Ireland

Three Park Place

Hatch Street Upper

Dublin

D02 FX65

(Date ../../2019)

Project ref:

Dear Sir,

I refer to the Grant Agreement dated ……. and more particularly in relation to the Fixed Asset Investment requirements for (*Company Name*)

I attach for your information a schedule of Fixed Assets Investments to date in respect of the above-mentioned project reference, and confirm that the amounts included in the schedule have been paid for, are exclusive of VAT and are in accordance with the books and records of the company in (*Location*)

The schedule includes:

Buildings €

Plant & Machinery €

Total €

Trusting this is satisfactory.

Yours sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(to be signed by a Senior Executive of the company)